

# 1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 4:11pm
- **Attending:**
  - Doug Burbidge (chair),
  - Brian Johnson (treasurer) (via Skype),
  - Andrea Johnson (elected board member) (via Skype),
  - Frames White (elected board member) (via Skype),
  - Jack Bridges (elected board member),
  - Jess Bridges (elected board member),
  - Margaret Watts (elected board member),
- **Apologies:**
  - Laura Hodge (elected board member),
  - Davina Watson (elected board member).
- **Minutes from previous meeting: 2/12/2018**
  - Accepted. Doug moves. Margaret seconds. Motion carried.

# 2 Matters arising from past minutes

- None that won't be handled in other sections.

# 3 Correspondence

- Discussion occurred on the WASFF board list re new by-laws, including from Rohan and Brendan.
- Brian officially thanked Graeme Watson for his work on Swancon 2019 on the Discord channel.
- Various board members report not receiving various WASFF list emails. Doug will send an email to the WASFF list explaining that we intend to migrate to a new list, and asking anyone who does *not* want to be migrated to email Doug and/or Brian.

# 4 Chair's Report

- The chair apologises for the late reschedule of this meeting.
- Doug updated the constitution on the web site to the new version.

# 5 Administrator's Report

- The Administrator position is currently vacant.

## 6 Treasurer's report

- Brian met with Madelein on Wednesday. He handed over the 2018 documents, including the latest Swancon 2018 budget and cashbook and actuals. Madelein has been given auditor access to our Stripe account for bookkeeping purposes. Brian did some work in Xero before that handover. Brian expects she will deliver books within about 6 weeks.
- WASFF account: \$4501.42. Swancon 2020: \$15000. Swancon 2019: 10226.08. High interest: \$10127.87.
- We will be moving some more money into SC 2019's account, being the balance of their seed. (Now is the time they need it, because the balance of their hotel cost is due soon.)

## 7 CSC Chair Report

- Swancon 2020 has a venue quote / proposal we should look at.
- Brendan Ragan is qualified to tag and test.
- Davina and Linda have stepped up as acting co-convenors of Swancon 2019.
- CSC have told Swancon 2019 that it is perfectly acceptable for them to not run a quiz night.

## 8 Motions on notice

- Motions on notice from Margaret. This motion intends to merely strike out by-laws that have been promoted to the constitution, and to correct or strike out references to numbers that are no longer correct.
- The chair elects to break this motion in two: under "9 NEW OR RENEWING MEMBERS", 9.1 and 9.2 will be broken into a separate motion.
- First motion, all except 9.1. And 9.2: moved Margaret, seconded Frames. Carried. Text is below. (Struck-out text indicates removal of that text.)

~~PART 1 – REGULATIONS MADE IN ACCORDANCE WITH SECTION 13.1~~

~~1 ADDITIONAL OBJECTIVES~~

~~(By Laws made in accordance with section 2.2)~~

~~1.1 The Additional Objectives of WASFF are:~~

~~1.1.1 To foster an appreciation of speculative fiction, fantasy, horror and fan works:~~

~~2 ADDITIONAL TYPES OF MEMBERSHIP~~

~~(By Laws made in accordance with section 5.5)~~

~~2.1 Guest members shall be persons who have been invited to and actually attend the WA Science Fiction Convention for that year.~~

~~2.2 The WA Science Fiction Convention for that year shall pay for the Guest member's full membership for the WA Science Fiction Convention for that year, thereby giving them all of the entitlements to ordinary membership. Guest member details, beyond name and agent contact details, are exempt from section 14 of the constitution, and are not permitted to be released.~~

~~2.3 The Board may determine other categories of membership and may make by laws regarding other categories, and members must be notified of changes as per AGM notifications.~~

### 3 SPECIFIED METHOD OF OPTIONAL PREFERENTIAL VOTING

~~(By-Laws made in accordance with section 6.5 replace with 9.7)~~

### ~~8 EXPULSION FROM WASFF~~

~~8.1 A member may be expelled from WASFF by resolution by passed by a majority of 5 board members where it appears that the member's conduct has been detrimental to the objectives of WASFF.~~

~~8.2 Detrimental conduct shall include but not be limited to conduct which has:~~

~~8.3 Exposed WASFF to civil or criminal liability;~~

~~8.4 WASFF to public ridicule or contempt or otherwise prejudiced the conduct of its activities or the satisfaction of its objectives;~~

~~8.5 Been fraudulent in his dealings with the property of WASFF.~~

~~8.6 Evidence of the conduct of the member, which is alleged to have been detrimental to the objectives of WASFF, may be placed before the meeting.~~

~~8.7 The member shall be heard in his or her own defense and may present evidence and call persons to testify (whether members of WASFF or otherwise) on his or her behalf.~~

~~8.8 An expulsion of a member may be reduced to suspension of membership for a specified period of time. An expulsion or suspension, while in effect, renders the person ineligible for renewal.~~

### 9 NEW OR RENEWING MEMBERS

#### 9.3 Age

~~9.3.1 Ordinary and Associate Membership shall not be open to people less than 18 years of age.~~

### 10 MEMBERSHIP RECORDS

~~10.1 The board may make by-laws governing the release of members' details. Membership details shall only be released according to section 14 of the constitution or such other by-laws and shall not be otherwise released.~~

#### ~~11 BOARD MEMBERS~~

~~11.1 Candidates for board positions shall disclose to the AGM whether they have any criminal convictions and whether they have been bankrupt.~~

~~Last Modified~~

~~These Regulations were last modified at an AGM on 27th March 2016.~~

#### ~~PART 2 -- ORDINARY BY LAWS~~

~~(By Laws made in accordance with section 13.3)~~

#### ~~1 DUTIES OF MEMBERS OF THE BOARD~~

~~(By Laws made in accordance with sections 6.8)~~

~~1.1 Members of the Board shall endeavour to attend and participate in all meetings of the Board.~~

~~1.2 Members of the Board shall be familiar with the Act under which WASFF is incorporated and shall at all times act to ensure the Act is complied with.~~

~~1.3 The Chairman shall be the official spokesperson of WASFF.~~

~~1.4 The Chairman shall chair the AGM and board meetings wherever possible.~~

~~1.5 In the absence of the Chairman, the Immediate Past Chairman shall act as the Chairman.~~

~~1.6 The Chairman shall perform such other duties as may be determined by the Board.~~

~~1.7 The Administrator shall deal with all correspondence received by WASFF.~~

~~1.8 The Administrator shall keep minutes of all general meetings of WASFF and any meetings of the Board.~~

~~1.9 The Administrator shall give the required notice for all general meetings to members.~~

~~1.10 The Administrator shall on behalf of WASFF keep and maintain the register of members.~~

~~1.11 The Administrator shall perform such other duties as may be determined by the Board.~~

~~1.12 The Treasurer shall be responsible for the receipt of all money and property of WASFF and shall keep records of the finances and property of WASFF.~~

~~1.13 The Treasurer shall be the Public Officer of WASFF and as such shall ensure, as far as possible, that WASFF complies with the provisions of any laws and perform those duties required of a Public Officer by law.~~

~~1.14 The Treasurer shall be a resident of the State of Western Australia.~~

~~1.15 The Treasurer shall perform such other duties as may be determined by the Board.~~

~~1.16 A member of the board who has any direct or indirect pecuniary interest in a contract, or proposed contract, made by, or in the contemplation of, the board shall, as soon as he or she becomes aware of his interest, disclose the nature and extent of his interest to the board and the member of the board shall not take part in any deliberations or decision of the board with respect to that contract. Such a disclosure to the board shall be recorded in the minutes.~~

## 2 COMMITTEES OF THE BOARD

~~(By-Laws made in accordance with section 7.9)~~

~~(Sections 2.1 thru 2.5 remain unchanged.)~~

## ~~3. BUSINESS OF THE ANNUAL GENERAL MEETING~~

~~3.1 The agenda of the annual general meeting shall include:~~

~~3.1.1 To confirm the minutes of the preceding annual general meeting.~~

~~3.1.2 To receive from the Treasurer, for the previous financial year, the statement of financial affairs and any report from the auditor.~~

~~3.1.3 To receive from any member of the committee, for the previous financial year, any reports as to affairs of WASFF for the previous year.~~

~~3.1.4 The appointment of an Auditor.~~

~~3.1.5 Election of the Organizing Committee of the Western Australian Science Fiction Convention.~~

~~3.1.6 Election of Members of the Board of WASFF~~

~~3.1.7 Motions on notice.~~

~~3.1.8 General Business.~~

~~3.2 Proxy votes shall not be accepted.~~

~~3.3 The accidental or unavoidable omission to give notice of a meeting to any Member shall not invalidate any resolution passed or any of the proceedings at any meeting.~~

~~3.4 A notice may be served by WASFF upon any member either personally or by sending it through the post in a prepaid letter envelope card or wrapper addressed to such Member at the address of the member appearing in the Register of Members. Any notice served by post shall be deemed to have been served on the third day immediately following that on which the letter envelope or card or wrapper containing the same was put into the post prepaid. Notice of General Meetings may be given through an electronic mail list designated by the Board in combination with an electronic publication through a web site designated by the Board.~~

~~3.5 A returning officer may be appointed to conduct ballots arising during the meeting and any subsequent ballots until the next AGM. In the absence of an appointment of a returning officer the Chairman shall act as the returning officer.~~

## 4 FEES

~~4.1 All annual fees for membership of the Organisation shall be due and payable prior to the annual general meeting.~~

~~4.2 Membership lasts until the beginning of the next AGM in the year following payment of the membership fee. A member becomes non financial if the fee is not paid by the deadline. Non financial members are deemed to have resigned.~~

4.1 The fee for ordinary membership shall be included with purchase of a full membership of WASFC.

4.2 The fee for associate membership shall be included with purchase of a day membership of WASFC.

4.3 The fee for guest memberships is paid for by the Association and they are entitled to the rights and privileges of Ordinary membership.

Last Modified

~~These By Laws were last modified at an AGM on 27th March 2016.~~

## ~~PART3 – BY LAWS MADE BY THE BOARD~~

~~(By Laws made in accordance with section 13.4)~~

Last Modified

~~These By Laws were last modified at a WASFF Board meeting on 21st April 2013. Insert meeting date.~~

## ~~PART4 – LIFE MEMBERS~~

~~(Listing of Life Members of WASFF in accordance with section 5.3)~~

~~Grant Stone~~

~~Anthony Peacey~~

- Second motion, 9.1 and 9.2: Margaret withdraws the motion. Text of that motion was:  
~~9.1 A person not currently a financial member of WASFF may apply for membership according to any conditions set out in the by laws and will not be accepted as a member until all such conditions are met, such proposed by laws shall be open for consultation for 30 days prior to consideration as per AGM notification process.~~  
~~9.2 A person currently a financial member of WASFF may pay the necessary fee for membership for the next year and subject to any conditions set out in the by laws will be renewed as a member once payment is settled, such proposed by laws shall be open for consultation for 30 days prior to consideration as per AGM notification process.~~

- Finance motion on notice: several board members did not receive notification email. Will consider next meeting. Re-wordings were discussed, but no motion put.

## 9 General Business

- Andi wants to be sure that we get the best wording we can on our right to refuse or remove membership. Brian and Rohan are working towards an improved wording.
- **Date of Next Meeting:** Sunday 17th March 2019, 2pm.
  - Venue will be Jess & Jack's.
- The Board Meeting was closed at 6:26pm.